WAYNE STATE UNIVERSITY

Spouse/Child Tuition Benefit Application

SUBMIT FORM UPON COMPLETION OF THE REGISTRATION PROCESS

Mail or FAX completed form to: **Total Compensation & Wellness, 5700 Cass Ave., Room 3638, FAX: 313-577-0637**

STUDENT INFORMATION (PLEASE TYPE OR PRINT)

Term Year: _____ **Term:** ☐ Fall ☐ Winter ☐ Spring/Summer

Student Name (Last, First, Middle Initial)		REQUIRED: WSU Id No .	Soc Security No
Status: ☐ Undergraduate ☐ Graduate School	Relationship (check one): ☐ Spouse/Domestic Partner ☐ Child – Less Than Age 26	Birth Date, if child (MM/DD/YY):	Applicable Credit Hours:

EMPLOYEE INFORMATION (PLEASE TYPE OR PRINT)

Name (Last, First, Middle Initial)		REQUIRED: WSU Id No .	Soc Security No
School, College, Division and Department	Job Title	E-Mail	

PLEASE READ CAREFULLY

- Children (under twenty-six years of age before the first day of classes), spouses and domestic partners of eligible employees are eligible for a waiver of one-half the applicable term tuition assessment. Recipients of this benefit must be admitted to the University by the University Admissions Office. This benefit also applies to students who are under twenty-six years of age and who are children of tenured AAUP bargaining unit members who died or became disabled while employed at the University.
- Eligible employees include: all full-time employees; Graduate Assistants and employees whose positions are represented by the AAUP and who are employed on at least a half-time basis.
- The employee must be eligible as of the first day of classes for the term in which the Tuition Reduction Benefit is requested.
- Students do not lose the tuition assistance reduction for a term when the employee's eligibility status ends during the term.
- Tuition reduction is not available to eligible partners, dependents and spouses of employees who are enrolled in the doctoral program in the College of Pharmacy and Allied Health Professions, the Law School, or the School of Medicine.
- An application form must be submitted by the eligible employee each term to the Total Compensation and Wellness Office after registration but no later than the fifth day of classes for each term in which the Tuition Reduction Benefit is requested.
- The Tuition Reduction Benefit is not applicable to fees assessed, including the non-refundable Registration Fee.
- A separate application must be submitted for each term for which tuition assistance is requested.

Employee Certification: I certify that I am an eligible employee of Wayne State University and that the above named student is eligible for the tuition reduction plan as provided by the University. I also certify that the student named above is my child who is less that 26 years of age or my spouse/domestic partner as of the first day of classes for the term for which reduction of tuition is requested.

_____

Employee's Signature Date

TOTAL COMPENSATION AND WELLNESS USE ONLY:

Employee Class	Appoint Percent	Date of Hire	Credit Hours	Level	College	Residence	Class	Benefit Amount